



Skagit County Public Health

Keith Higman, Director
Howard Leibrand, M.D., Health Officer

Environmental Health Forms

The following document is a fillable form. You may complete all fields in the form electronically or you may print the form and complete it manually. We require an actual signature on all applications. If you are able to sign using an electronic device, please do so in the designated area. Otherwise, you will need to print the form to sign.

Completed forms and signed applications can be submitted via:

- Email to septic@co.skagit.wa.us
- Fax to 360-416-1501
- Mail to Environmental Public Health, 301 Valley Mall Way, Suite 110, Mount Vernon, WA 98273

You may save a copy of your completed form electronically, but if you leave this website your changes within the webform will not be saved. Incomplete forms and applications will be returned to the applicant and not processed.

Requirements of a Record Drawing

A complete and detailed record drawing to the local health officer that includes at a minimum:

- (1) Measurements and directions accurate to +/- 1/2 foot, unless otherwise determined by the local health officer, so that the following parts of the OSS can be easily located:
 - (a) All sewage tank openings requiring access;
 - (b) The ends, and all changes in direction, of installed and found buried pipes and electrical cables that are part of the OSS; and
 - (c) Any other OSS component which, in the judgment of the local health officer or the designer, must be accessed for observation, maintenance, or operation;
- (2) Location and dimensions of the reserve area;
- (3) Record that materials and equipment meet the specifications contained in the design;
- (4) Initial settings of electrical or mechanical devices that must be known to operate the system in the manner intended by the designer or installer; and
- (5) For proprietary products, manufacturer's standard product literature, including performance specifications and maintenance recommendations needed for operation, monitoring, maintenance, or repair of the OSS.

If you have questions regarding the forms or applications, please contact us by phone at 360-416-1500 or via email at septic@co.skagit.wa.us.



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Email: septic@co.skagit.wa.us
Website: www.skagitcounty.net/septic

On-Site Sewage System Certification for As-Built Drawings and/or Installations

Skagit County Code Section 12.05.155 requires that a complete and detailed record drawing or “as-built” be developed for each installed septic system.

Property Owner (*last, first, and middle initial*)

Site Address

Plat, Division, Lot, Block

Section

Township

Range

Parcel #

Designer’s Name

Installer’s Name

On-Site Sewage Permit Number: _____

How many bedroom? _____

Have you attached any as-built plans/specifications? _____

INSTALLATION CERTIFICATION: I hereby certify that this sewage system was completed on
Date: _____ and I have determined it was installed in accordance with the approved plans and
specifications, or as indicated on the attached as-built documents, and in conformance with the County
On-Site Sewage Rules and Regulations (Skagit County Code Chapter 12.05).

Designer/Installer Signature: _____

County Use Only:

GPS Location: N _____ W _____ A _____

Reviewed by: _____ Date: _____